

Company membership application form

To be completed in full and signed by the authorised person on behalf of the organisation hiring vehicles from the policyholder.

1. Organisational information

Organisation name	
Department or regional office title (if appropriate)	
Registered address	
Postcode	
Billing address (if different from above)	
Post code	
Registered company/charity number	
Telephone number	
Website address	

2. Main contact information

Person who will be Co-cars main point of contact in the organisation.

Name	
Role	
Email	
Telephone	
Mobile	

IMPORTANT: Under the terms and conditions of our insurance, cover will only will be provided to authorised members who:

- Hold a full license
- Are aged between 21 and 75
- Are not a professional sports person, member of the entertainment profession, model or itinerant worked
- have not been disqualified for a period exceeding 6 months in the last 3 years or been disqualified for a period exceeding 3 months during the past year
- Have not been involved in 3 accidents in the last 3 years as a 'driver'
- Have had no more than 2 theft claims in the last three years
- Have no more than 3 traffic endorsement penalty points

If your employee members of Co-cars do not comply with these conditions **at any time** they will not be covered by our insurance and therefore will be personally liable for costs relating to any accident for which they are deemed responsible. If your employee members' circumstances change and they do not comply with the above conditions it is their responsibility to notify Co-cars immediately and to not use any cars owned by Co-cars until authorised to do so by a member of Co-cars staff.

Please tick to confirm you have read and understand the above

4. Declaration

I undertake that any car hired to the company/organisation will not be driven by a 'driver not insured' as described on this form.

I have read the current terms and conditions and the organisation agrees to be bound by those terms.

Please tick to confirm you have read the corporate member terms & conditions

Signature:Position:

Date:

5. Next steps

Please send the **completed application form** to:

Postal: Co-cars Ltd, 13 Monmouth Hill, Topsham, Devon, EX3 0JF
Email: drive@co-cars.co.uk

Employees will need to complete an **employee membership application form** and send to Co-cars. We will then call the employee between 9am and 5pm, Monday to Friday and confirm their licence details with the DVLA. The employee will then be sent an email containing their user handbook and account information.

If you would like an induction with one of the cars please do not hesitate to ask.

Telephone: 0845 345 2544
Email: drive@co-cars.co.uk
Website: www.co-cars.co.uk

Twitter: @CoCars
Facebook: CoCars