



Job title

Trainer

About the job

Location: Plymouth-based

Reports to: Fleet and Customer Service Manager (Fiona Harding)

Hours: variable

Pay: £9 per hour

Contract: Permanent after probation period

Employee Benefits: optional workplace pension, statutory holiday and sick pay, free membership of Co-cars and Co-bikes (excluding usage fees)

About Co-cars

Co-cars is revolutionising the way people travel in Exeter, Plymouth and the South West. Our network of shared electric/hybrid cars can be hired by the hour and we are proud to have pioneered the UK's first on-street electric bike hire scheme.

We operate in a dynamic and constantly changing environment where the concept of Mobility as a Service (Maas) is fast gaining currency, supported by the growth of the sharing economy and technological innovation.

We are now entering a period of significant growth and have ambitious expansion plans as we strive to deliver shared mobility for all. Our mission is to make our towns and cities more liveable and people's lives better by reducing emissions and cutting congestion.

We are proud to be a social enterprise with an ethical approach to business that is shared by everyone in our friendly and welcoming team.

The Role

The overall aim of the role is to help our members enjoy a full and positive car club experience.

Main duties and responsibilities:

- To deliver one-to-one training with new Co-cars members and refresher training with existing members, as requested. The purpose of the training is
 - to introduce new members to the Co-cars smart card system
 - to introduce members to the in-car computer system and its features
 - to demonstrate how to start and stop the hybrid automatic cars, if required
 - to familiarise members with the car user guide

- Undertake all activities in compliance with relevant legislation and the Co-cars' Health and Safety Policy and associated documents
- The trainer will not teach the member how to drive
- The member will need to verify that they are confident to drive a manual or automatic hybrid car
- As part of the application process, the member will be advised that they will be driving at their own risk and in accordance with [Co-cars Terms and Conditions](#)

Optional additional duties:

- € Marketing and Promotional Support: to attend promotional events and engage with an organisation's staff or members of the public, as required
- € Fleet Support: to drive cars to a garage for maintenance and repair; to inspect and record damage to cars; to perform light cleaning

Person Specification

The right person for this role will:

(Required)

- Be able to deliver training in an engaging, calm and supportive manner
- Have good organisational skills
- Have a good attention to detail
- Have a clean driving licence and be a confident driver

(Desirable)

- Be a current member of Co-cars or another car club

Application process

Interested candidates should complete all Sections of our online [Job Application Form](#) . Section C need not be completed if a CV is sent to benji@co-cars.co.uk using the subject line "Job Application Your Name".

There is no closing date for applications. Successful applicants will be invited to attend an interview in Plymouth. Job offers will be conditional on receiving two satisfactory references after the interview.

If you have any questions about the role, please email benji@co-cars.co.uk