



Job title

Bike Mechanic for on-street E-bikes

About the job

Location: Exeter-based. Some occasional travel within the South West.

Reports to: Co Bikes Fleet Manager

Hours: 37.5 hours per week, including one weekend day. Job share / part time option available.

Pay: £18,000 – 21,500 per annum, depending on experience

Contract: Permanent after probation period

Employee Benefits: optional workplace pension, statutory holiday and sick pay, free membership of Co-cars and Co-bikes (excluding usage fees)

About Co Cars & Co Bikes

Co Cars and Co Bikes are revolutionising the way people travel in Exeter and the South West. Our network of shared low emission and electric cars can be hired by the hour. We are proud to have pioneered the UK's first on-street electric bike hire scheme which now stretches across Exeter and will shortly be moving into new locations around the South West.

We operate in a dynamic and constantly changing environment where the concept of Mobility as a Service (Maas) is fast gaining currency, supported by the growth of the sharing economy and technological innovation.

We are in a period of significant growth and have even more ambitious expansion plans as we strive to deliver shared mobility for all. Our mission is to make our towns and cities more livable and people's lives better by reducing emissions and cutting congestion.

We are proud to be a social enterprise with an ethical approach to business that is shared by everyone in our friendly and welcoming team.

The Role

Responsible for the mechanical repairs and servicing of our expanding fleet of e-bikes. As the company grows, this role has the potential to expand too. We are due to triple the size of our fleet this year and expand the scheme to at least three new locations across the South West.

Working closely with the Co Bikes Fleet Manager, this person will mainly be based in the workshop doing repairs and servicing but may sometimes be required to carry out station checks and in situ repairs. This role will also include helping with the servicing and maintenance of our fleet of cargo bikes, including keeping service records and helping to manage the servicing rota.

We work in a dynamic and quickly evolving sector, so we need someone who is comfortable with a high degree of change, rapid expansion and working in a new and fast-moving industry.

Duties and responsibilities include:

- Mechanical repairs to e-bikes
- Mechanical repairs to e-cargo bikes, liaising with suppliers for technical support as necessary.
- Managing regular servicing of e-bikes and cargo bikes. Keeping service records.
- Stock control. Working with Fleet Manager to manage procurement of spare parts.
- Helping other members of the team as required. May include getting involved with setting up new stations or daily bike checks.

Person Specification

Requirements	Essential/Desirable
Extensive experience in servicing and repairing bikes	E
Experience with e-bikes and e-cargo bikes	D
Ability to work methodically and efficiently	E
Ability to closely follow standard operating procedures	E
Adaptable to related duties to 'get the job done'	E
Calm under pressure	E
Cytec qualification L2	E
Cytec qualification L3	D
Supervisory experience to oversee and quality control the work of apprentices including a positive communication style	E
Driving license	E
Ability to safely lift bikes and e-bikes, to a weight of c.20kg each, and manoeuvre them for example into vans and around the workshop	E
Ability to respond to call outs to site within 30 minutes	E